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| **BUDGET DOCUMENT****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ABC BOARD** **2018 - 2019** |
|  |
| The following budget establishing revenues and setting expense appropriations is hereby adopted and effective July 1, 2018, through June 30, 2019. |
|  |  |  |  |  |  |
| *Section 1. Estimated Revenues.* It is estimated that the revenues listed below will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019 to meet the operational and functional appropriations as set forth in Section 2, in accordance with the chart of accounts prescribed by the state ABC Commission.  |

**Estimated Revenues:** $

Sales

Other Income

 Total $

*Section 2. Appropriations.* The following expenses are hereby appropriated for fiscal year 2018 – 2019 and are funded by the revenues made available through Section 1, herein.

**Appropriations:**

Taxes Based on Revenue $

Cost of Sales

**Operating Expenses:** Store(s) Admin. Warehouse Law Enf. Total

Salaries and Benefits $ $ $ $ $

Board Member Per Diem

Unemployment Insurance

Cash Over/Short

Rent

Repairs & Maintenance

Utilities

Insurance – General & Bonds

Store/Office Supplies

Travel

Professional Fees

**Operating Expenses (cont.):** Store(s) Admin. Warehouse Law Enf. Total

Credit Card Fees $ $ $ $ $

Uniforms

Vehicle

Contingencies

Total $ $ $ $ $

**Capital Outlay:**

(define) $ $ $ $ $

Debt Proceeds

 $

**Debt Service/Lease**

(define)

Total Estimated Expense $ $ $ $ $

**Distributions:**

Mandatory 3.5% and Bottle Tax $

Law Enforcement

Alcohol Education & Rehab

Other County/Municipal

Other Distributions

 Total distributions $

Working Capital Retained $

(Appropriated Fund Balance)

**Total Expense, Distributions & Reserve** $

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| --- |
| *Section 3.* Copies of this Budget Document shall be furnished to the [appointing authority], the State ABC Commission, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *Adopted by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ABC Board on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_* |  |  |  |