

Local Government Purchasing and Contracting

Quick-Reference Tools

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Public Contracts Checklist

Basic Legal Requirements for Local Government Gontracts:

- 1. Were all (if any) statutorily required *procurement procedures* followed? (For example, if formal or informal bidding is required, is the awardee the *lowest responsible, responsive bidder?*)
- 2. Is the contract required to be in *writing*?
 - ✓ Cities all contracts must be in writing (G.S. 160A-16)
 - ✓ Conveyance of real property (including easement), mining rights, or lease exceeding 3 years (G.S. 22-2)
 - ✓ Construction contracts costing \$500,000 or more, and purchase contracts costing \$90,000 or more (G.S. 143-129)
 - ✓ Sale of goods exceeding \$500 (G.S. 25-2-201(1))
 - ✓ Other UCC and common law contract requirements
 - ✓ *NOTE:* Putting *all* contracts in writing is highly recommended
 - ✓ *NOTE:* Defects in writing requirements can be cured by Board ratification
- 3. Did the proper legal authority *award* the contract?
 - ✓ Governing board approval required for formal construction, informal and formal sole-source, and piggyback contracts (G.S. 143-129); and small jurisdiction exception to conflict of interest prohibition (G.S. 14-234(d1))
 - ✓ Delegated authority authorized for formal purchase contracts (G.S. 143-129)
 - ✓ Board approval is not required for informal construction and informal purchase contracts (G.S. 143-131)
 - ✓ Board approval is not required for contracts below informal range
 - ✓ Check local policies for more stringent board approval requirements
 - Confirm delegated award authority either explicitly or implicitly (best to have explicit delegation)
- 4. Did the proper legal authority *execute* the contract?
 - ✓ Confirm execution authority either explicitly or implicitly (best to have explicit authorization, such as by local policy or in job description)

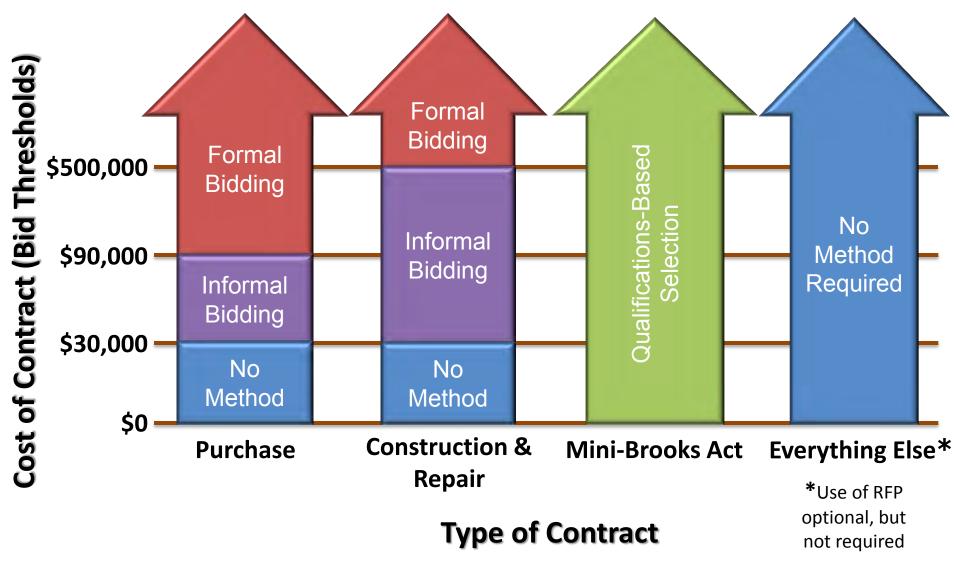


- 5. If in *electronic form*, is the form valid / if an *electronic signature* is used, is it in proper form?
 - ✓ Most forms of electronic transactions are valid if the parties agree (Uniform Electronic Transactions Act (Article 40, Chapter 66)
 - ✓ Electronic signatures defined and authorized, and procedural requirements for use (Article 11A, Chapter 66)
- 6. Are all terms and conditions (T&C) current and in compliance with state law?
 - ✓ Construction indemnity agreements prohibits a party from insulating itself from its own negligence (G.S. 22B-1)
 - ✓ Real property improvement dispute venue prohibits making a contract subject to the laws of another state or setting exclusive venue in other state (G.S. 22B-2)
 - ✓ Forum selection prohibits requiring prosecution of an action or arbitration of a dispute in another state (G.S. 22B-3)
 - ✓ Jury trial waiver prohibits requiring a party to waive its right to a jury trial (does not prohibit mutually agreed to mediation, arbitration, or other alternative dispute resolution processes) (G.S. 22B-10)
 - ✓ Constitutional limitations on local government indemnifying obligations of other parties (incurring debt) (N.C. Const. Art. V, Sec. 4)
 - ✓ Organized Labor Restrictions prohibits discriminating against a bidder or contractor for adhering or not adhering to an organized labor agreement (G.S. 143-133.5)
 - ✓ Employment-related restrictions prohibits cities and counties from imposing employment related restrictions, such as minimum wage or paid sick leave, on bidders and contractors if the city or county does not have the legal authority to impose the restriction on all private employers in its jurisdiction (G.S. 153A-449(a) for counties; G.S. 160A-20.1(a) for cities)
 - ✓ E-Verify Contractors and subcontractors are comply with the state's E-Verify hiring requirement (G.S. 143-133.3)
- 7. Does the contract include a *preaudit certificate*? (G.S. 159-28)
 - ✓ Preaudit certification required for all public contracts obligating public funds to ensure that sufficient funds are available and unencumbered (G.S. 159-28(a))
 - Preaudit certificate must be affixed to all contracts that are required to be in writing (see #2 above); certificate must be signed by Finance Officer or Deputy Finance Officer; contract not containing a valid preaudit certificate is void by operation of statute.
 - ✓ Some question about preaudit certificate requirement if fiscal obligation is in future year (*Meyers v. Town of Plymouth, 135 N.C. App. 707 522 S.E.2d 122 (1999)*); safest course is to *always* include preaudit certificate (violation can result in personal liability for employee or officer disbursing funds)



- 8. Does the contract adequately describe or incorporate by reference the information that relates to the *scope of work* or *other details specific to the basis for the contract*?
- 9. Does the contract comply with applicable *local policies, grant rules (if grant funds are used), and federal regulations* (if federal funds are used)?
- 8. Do any *conflicts of interest* exist that would render the contract void? (G.S. 14-234) If the *small jurisdiction exception* applies, have all required procedures for contract approval been followed? (G.S. 14-234(d1))

Procurement Methods – State Law





Dollar Thresholds in North Carolina Public Contracting Statutes Dollar limits and statutory authority current as of November 1, 2015



Requirement	Threshold	Statute
Formal bidding	(estimated cost of contract)	
Construction or repair contracts	\$500,000 and above	G.S. 143-129
Purchase of apparatus, supplies, materials, and equipment	\$90,000 and above	G.S. 143-129
Informal bidding	(actual cost of contract)	
Construction or repair contracts	\$30,000 to formal limit	G.S. 143-131
Purchase of apparatus, supplies, materials, and equipment	\$30,000 to formal limit	G.S. 143-131
Construction methods authorized for building projects	Over \$300,000	G.S. 143-128(a1)
Separate Prime	(estimated cost of project)	
Single Prime		
Dual Bidding		
Construction Management at Risk (G.S. 143-128.1)		
Design-Build and Design-Build Bridging (G.S. 143-128.1A; G.S. 143-128	.1B)	
Public Private Partnership (P3) (G.S. 143-128.1C)		
Historically Underutilized Business (HUB) requirements		
Building construction or repair projects		
- Projects with state funding (verifiable 10% goal required)	\$100,000 or more	G.S. 143-128.2(a)
 – Locally funded projects (formal HUB requirements) 	\$300,000 or more	G.S. 143-128.2(j)
– Projects in informal bidding range (informal HUB requirements)	\$30,000 to \$500,000*	G.S. 143-131(b)
*Note: Formal HUB requirements should be used for informally bid projects costi	ng between \$300,000 and \$500,000	
Limit on use of own forces (force account work)	(not to exceed)	G.S. 143-135
Construction or repair projects	\$500,000 (total project cost) <u>or</u> \$200,000 (labor only cost)	
Bid bond or deposit		
Construction or repair contracts (at least 5% of bid amount)	Formal bids (\$500,000 and above)	G.S.143-129(b)
Purchase contracts	Not required	
Performance/Payment bonds		
Construction or repair contracts (100% of contract amount)	Each contract <i>over</i> \$50,000 of	G.S. 143-129(c);
	project costing <i>over</i> \$300,000	G.S. 44A-26
Purchase contracts	Not required	
General contractor's license required	\$30,000 and above	G.S. 87-1
Exemption	Force account work (see above)	
Owner-builder affidavit required	Force account work (see above)	G.S. 87-14(a)(1)
Use of licensed architect or engineer required		
Nonstructural work	\$300,000 and above	G.S. 133-1.1(a)
Structural repair, additions, or new construction	\$135,000 and above	
Repair work affecting life safety systems	\$100,000 and above	
Selection of architect, engineer, surveyor, construction mar		contractor
"Qualification-Based Selection" procedure (QBS)	All contracts unless exempted	G.S. 143-64.31
Exemption authorized	Only projects where estimated fee is <i>less than</i> \$50,000	G.S. 143-64.32

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NC Procurement Requirements Summary

	Informal	Formal	QBS	RFP
Solicitation / Advertisement	Not required	Newspaper/ electronic at least 7 days before bid opening	Must "announce" requirements	Not required (IT—must advertise like formal bid)
Form / Minimum #	Any form; keep record; no minimum #	Sealed bids; 3-bid minimum for construction contracts	No specific form required; no minimum #	No form required (IT – sealed proposals)
Public bid opening	Not required	Required	Not required	Not required
Standard of Award	Lowest responsive, responsible bidder	Lowest responsive, responsible bidder	Best qualified, regardless of cost	Best meets criteria set in the RFP
Board Approval	Not required	Required (may delegate for purchases only)	Not required	Not required
Public Record	Record of bids not public until contract award	Bids public when opened	Proposals public when opened	Public when opened (IT – not public until contract award)



Note: This chart contains general summary information; relevant statutes should be consulted for more details on specific requirements.

Contract amount:	\$0	\$30,000	\$90,000		
Requirements:	No Bidding Requirements	Informal Bidding Requirements	Formal Bidding Requirements		
Advertisement	G.S. – no ads required		G.S. – newspaper or electronic ads (electronic only requires board		
(G.S. 143-129)	Local policies may require specific method/timing	g of aa	approval) for full 7 days before bid opening Local policies may require extra time / locations for ads		
Minimum # of bids	G.S. – no minimum				
(G.S. 143-132)	Local policies may require a minimum				
Form of bids	G.S. – no specific form required (email, phone, fa	ax, mail all acceptable)	G.S. –bids must be sealed		
(G.S. 143-129, 143-131)	Local policies may require a specific form		Local policies <u>must</u> comply with G.S.		
Record of bids	G.S. – not required	G.S. – must keep a record of all bids received	G.S. – because bids are public, no separate record is required		
(G.S. 143-131)	Local policies may require a record	Local policies must comply with G.S.	Local policies <u>must</u> comply with G.S.		
Bid opening	G.S. – public bid opening not required		G.S. – public bid opening required, but may use reverse auction or		
(G.S. 143-129, 143-129.9,	Local policies may require public bid opening		electronic bidding instead		
143-131)	Local policies <u>must</u> comply with G.S.				
Bid bonds	G.S. – bonds not required				
(G.S. 143-129)	Local policies may require bonds				
Performance/payment	G.S. – bonds not required				
bonds	Local policies may require bonds				
(G.S. 44A-26, 143-129)					
HUB participation goals	G.S. – not required				
(G.S. 143-128.2, 143-131)	Local policies may require good faith efforts/goa	ls – check with your attorney			
Board approval	G.S. – not required		G.S. – governing board approval required; governing board may		
(G.S. 143-129, 143-131)	Local policies may require board approval		delegate approval authority to manager or other employee		
Standard of award	G.S. – no standard given	G.S. – award to lowest responsive, responsible bidd	ler		
(G.S. 143-129, 143-131)	Local policies may require a specific standard	Local policies must comply with G.S.			
Public records	G.S. – bids become public record when	G.S. – record of bids not subject to public	G.S. – bids become public record once opened		
(G.S. 132-1, 132-6, 143-	received	inspection until contract award	Local policies <u>must</u> comply with G.S.		
131)	Local policies <u>must</u> comply with G.S.	Local policies may permit public inspection before award			

Source: Youens, Eileen, Local Government Purchasing and Contracting Update: Statutory Requirements and Local Policies, Local Government Law Bulletin #118, UNC School of Government, February 2009 Refer to NC General Statute citation ("G.S.") for specific details and exceptions.

North Carolina Public Procurement Requirements: Construction and Repair Contracts

Contract amount: \$	\$0	\$30,000	\$500,000
Requirements:	No Bidding Requirements	Informal Bidding Requirements	Formal Bidding Requirements
Advertisement (G.S. 143-129)	G.S. – no ads required Local policies may require specific method/tir	ning of ad	G.S. – newspaper or electronic ads for full 7 days before bid opening (board approval for electronic only) Local policies may require extra time / locations for ads
Minimum # of bids (G.S. 143-132)	G.S. – no minimum Local policies may require a minimum		G.S. – minimum of three bids is required Local policies may require more than three bids
Form of bids (G.S. 143-129, 143-131)	G.S. – no specific form required (email, phone Local policies may require a specific form	e, fax, mail all acceptable)	G.S. – bids must be sealed Local policies <u>must</u> comply with G.S.
Record of bids (G.S. 143-129, 143-131)	G.S. – not required Local policies may require a record	G.S. – must keep a record of all bids received Local policies <u>must</u> comply with G.S.	G.S. – because bids are public, no separate record is required <i>Local policies <u>must</u> comply with G.S.</i>
Bid opening (G.S. 143-129, 143-131)	G.S. – public bid opening not required Local policies may require public bid opening		G.S. – public bid opening required Local policies <u>must</u> comply with G.S.
Bid bonds/deposit (G.S. 143-129)	G.S. – bid bonds not required Local policies may require bid bonds		G.S. – bid bond/deposit (5% of bid amount) are required Local policies may require more than 5%
Performance/payment bonds (G.S. 44A-26, 143-129)	G.S. – performance and payment bonds are not required Local policies may require bonds	G.S. – Performance and payment bonds are required (100% part of a project costing more than \$300,000 Local policies <u>must</u> comply with GS	6 of bid amount) for contracts costing more than \$50,000 that are
HUB participation goals (G.S. 143-128.2, 143-131)	G.S. – not required Local policies may require good faith efforts/	goals – consult local attorney	
Separate specifications (G.S. 143-128)	G.S. – separate specifications not required Local policies may require separate specificat	ions	
Licensed contractor (G.S. 87-1, 87-1.1, 143- 139.1)	G.S. – must use a licensed general contractor Local policies <u>must</u> comply with G.S.	if the contract is part of a project worth more than \$30K	
Construction methods (G.S. 143-128)	G.S. – no specific methods must be used Local policies may require specific methods –	consult local attorney	
Board approval (G.S. 143-129, 143-131)	G.S. – not required Local policies may require board approval		G.S. – board approval required; cannot be delegated Local policies <u>must</u> comply with G.S.
Standard of award (G.S. 143-129, 143-131)	G.S. – no standard given Local policies may require a specific standard	G.S. – award to lowest responsive, responsible bidder <i>Local policies <u>must</u> comply with G.S.</i>	
Public records (G.S. 132-1, 132-6, 143- 131)	G.S. – bids become public record when received <i>Local policies <u>must</u> comply with G.S.</i>	G.S. – record of bids not subject to public inspection until contract award Local policies may permit public inspection before award	G.S. – bids become public record once opened <i>Local policies <u>must</u> comply with G.S.</i>

* * * See next page for additional requirements for construction and repair contract involving buildings * * *

Source: Youens, Eileen, Local Government Purchasing and Contracting Update: Statutory Requirements and Local Policies, Local Government Law Bulletin #118, UNC School of Government, February 2009. Refer to NC General Statute citation ("G.S.") for specific details and exceptions.

North Carolina Public Procurement Requirements: <u>Building</u> Construction and Repair Contracts

Contract amount:	\$0> \$	\$30,000	\$300,000	\$500,000
	No Bidding Requirements	Informal Bidding	HUB & Construction Method	Formal Bidding Requirements
Requirements:		Requirements	Requirements	
Advertisement	G.S. – no ads required		•	G.S. – newspaper or electronic ads for full 7 days before bid
(G.S. 143-129)	Local policies may require specific method/timi	ng of ads		opening (board approval for electronic only)
				Local policies may require extra time / locations for ads
Minimum # of bids	G.S. – no minimum			G.S. – minimum of three bids is required
(G.S. 143-132)	Local policies may require a minimum			Local policies may require more than three bids
Form of bids	G.S. – no specific form required (email, phone,	fax, mail all acceptable)		G.S. –bids must be sealed
(G.S. 143-129, 143-131)	Local policies may require a specific form	-		Local policies <u>must</u> comply with G.S.
Record of bids	G.S. – not required	G.S. – must keep a record of a		G.S. – because bids are public, no separate record is
(G.S. 143-129, 143-131)	Local policies may require a record	Local policies <u>must</u> comply wit	h G.S.	required. Local policies must comply with G.S.
Bid opening	G.S. – public bid opening not required			G.S. – public bid opening required
(G.S. 143-129, 143-131)	Local policies may require a public bid opening			Local policies <u>must</u> comply with G.S.
Bid bonds/deposit	G.S. – bid bonds not required			G.S. – bid bond/deposit (5% of bid amount) required
(G.S. 143-129)	Local policies may require bid bonds			Local policies may require more than 5%
Performance/payment bonds	G.S. – performance and payment bonds are	G.S. – Performance and payme	ent bonds are required (100% of bid amount) for contracts costing more than \$50,000 that are part of a
(G.S. 44A-26, 143-129)	not required. Local policies may require bonds	project costing more than \$30	0,000. Local policies <u>must</u> comply with GS	
HUB participation goals	G.S. – not required unless part of State-	G.S. – document good faith	G.S. – good faith efforts to reach goals; bid	Iders must submit affidavits so local government can verify
(G.S. 143-128.2, 143-131)	funded project worth \$100,000 or more	efforts; report to HUB	bidders' good faith efforts; report to HUB	
	Local policies may require good faith	Local policies <u>must</u> comply	Local policies <u>must</u> comply with G.S.	
	efforts/goals for other projects	with G.S.		
Separate specifications	G.S. – separate specs not required Local policies	s may require separate specs	G.S. – separate specs required for plumbir	g, electrical, HVAC, and general
(G.S. 143-128)			Local policies may require additional specs	
Licensed contractor	G.S. – must use licensed general contractor if p	art of a project worth more thar	1 \$30К	
(G.S. 87-1, 87-1.1, 143-139.1)	Local policies must comply with G.S.			
Construction methods	G.S. – no specific methods must be used		G.S. – must use single-prime, separate-pri	me, dual prime, or construction management at risk; alternate
(G.S. 143-128)	Local policies may require specific methods		methods may only be used if approved by	the State Building Commission or authorized by local act
			Local policies <u>must</u> comply with G.S.	
Board approval	G.S. – not required Local policies may require b	oard approval		G.S. – board approval required; cannot be delegated
(G.S. 143-129, 143-131)				Local policies <u>must</u> comply with G.S.
Standard of award	G.S. – no standard given	G.S. – award to lowest response	sive, responsible bidder	
(G.S. 143-129, 143-131)	Local policies may require a specific standard	Local policies <u>must</u> comply wit	h G.S.	
Public records	G.S. – bids become public record when	G.S. – record of bids not subje	ct to public inspection until contract award	G.S. – bids become public record once opened
(G.S. 132-1, 132-6, 143-131)	received. Local policies <u>must</u> comply with G.S.	Local policies may permit publ	lic inspection before award	Local policies <u>must</u> comply with G.S.

Source: Youens, Eileen, Local Government Purchasing and Contracting Update: Statutory Requirements and Local Policies, Local Government Law Bulletin #118, UNC School of Government, February 2009. Refer to NC General Statute citation ("G.S.") for specific details and exceptions.



Awarding Competitively Bid Contracts Lowest Responsive Responsible Bidder Flowchart

Lowest Cost: Determine which bid has the lowest proposed cost.

Responsive Bid: Is lowest bid responsive?

- ✓ Bid meets applicable legal requirements.
- ✓ Bid **conforms "substantially"** to the bid specifications.

Note: If the bid does not conform completely to the specifications, ask if it's fair to the other bidders to waive the defect/irregularity:

- Would waiving the defect/irregularity give the bidder an **advantage** over the other bidders?
- Would other bidders **change their bids** if they could use the same defect/irregularity?

If no unfair competitive advantage, the bid conforms "substantially" to the specifications.

Responsible Bidder: Is lowest bidder responsible, considering the **quality, performance** and the **time specified** for performance in the bidder's proposal?

- ✓ Bidder has the skill, judgment, and integrity necessary to faithfully perform the contract.
- ✓ Bidder has sufficient **financial resources** to perform the contract.
- ✓ Bidder has the **ability** to perform the contract.

If lowest bid is responsive and lowest bidder is responsible, you may **recommend awarding** the contract to this bidder.

Note: If the cost of the bid is in excess of funds available and bidder agrees to negotiate, may negotiate with bidder to bring within budget so long as scope of project is not substantially modified (G.S. 143-129(b)).

If low bid is not responsive, reject and evaluate second lowest bid to determine if it is responsive. If second lowest bid is not responsive, reject this bid and repeat with third lowest bidder, and so on.

If low bid is responsive but the bidder is not responsible, **reject** and evaluate second lowest bid to determine if it is responsive and the bidder is responsible. If not, **reject** this bid and **repeat** with third lowest bidder, and so on.

References:

G.S. 143-128, 143-129, 143-131; *Professional Food Services Management v. North Carolina Department of Administration*, 109 N.C. App. 265, 426 S.E.2d 447 (1993); *Kinsey Contracting Co. v. City of Fayetteville*, 106 N.C. App. 383, 416 S.E.2d 607, disc. review denied, 332 N.C. 345, 431 S.E.2d 149 (1992). For additional information, see Frayda S. Bluestein, "Understanding the Responsiveness Requirement in Competitive Bidding," Local Government Law Bulletin No. 102 (May 2002), available at <u>http://www.sog.unc.edu/pubs/electronicversions/pdfs/lglb102.pdf</u>.



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Purchases				
Purchase from other units of Government G.S. 143-129(e)(1)	Informal and formal purchases and leases	Purchase directly from another unit of federal, state, or local government anywhere in the U.S.	No	None
Emergency G.S. 143-129(e)(2)	Informal and formal purchases and construction/repair	Present, immediate, and existing special emergency involving public health and safety of people or property	No	None
Fuel Purchase G.S. 143-129(e)(5)	Informal and formal purchases	Purchase of gasoline, diesel fuel, alcohol fuel, motor oil, fuel oil, or natural gas	No	Informal bidding requirements apply to purchases costing \$30,000 or more (including purchases over \$90,000)
Sole Source G.S. 143-129(e)(6)	Informal and formal purchases	Available when (1) performance or price competition is not available; (2) product is available from only one source; or (3) standardization or compatibility is the overriding consideration	Yes	None
Group Purchasing Program G.S. 143-129(e)(3)	Informal and formal purchases	Competitive bidding process by a formally organized program offering discount prices to at least 2 public agencies	No	None

Note: Local Governments should always consult their local policies for additional procedural requirements.



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
State Contract G.S. 143-129(e)(9)	Informal and formal purchases	Purchases from contracts established by State of NC if the contractor is willing to extend the same or more favorable prices, terms and conditions	No	None
Federal Contract G.S. 143-129(e)(9a)	Informal and formal purchases	Purchases from contracts established by a federal agency if the contractor is willing to extend the same or more favorable prices, terms and conditions	No	None
Used Goods G.S. 143-129(e)(10)	Informal and formal purchases	Purchase of used goods from a public or private entity; remanufactured, refabricated, or demo goods are not included under this exception	No	None
Piggyback G.S. 143-129(g)	Formal purchases	Purchases from contracts entered into by any federal, state, or local government in U.S. that have been competitively bid within the previous 12 months if the contractor is willing to extend the same or more favorable prices, terms and conditions	Yes	Board approval at a regular meeting after at least 10 days public notice (notice may be given by publication and electronic means; notice by electronic means only requires governing board approval)



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Trade-In G.S. 143-129.7	Informal and formal purchases	Units may include trade-in of used items as part of the specifications for purchases, and may award one contract for both the sale of the trade- in item and the purchase of the new item	No	Items sold as a trade-in under G.S. 143-129.7 are not subject to property disposal requirements of Article 12 of Chapter 160A
Transportation Authority Purchases G.S. 143-129(h)	Informal and formal purchases and leases	Regional public transportation authorities (RPTA) and regional transportation authorities (RTA) may use RFP process for purchases	Yes	RFP process required by G.S. 143-129(h); governing board must approve use of RFP process at a regularly scheduled meeting before RFP is issued; governing board must certify that RFP process has been followed and approve contract at a regularly scheduled meeting
Nonprofit Work Centers for Blind and Severely Disabled G.S. 143-129.5	Informal and formal purchases	Purchases from a nonprofit work center for the blind and severely disabled as defined in G.S. 148-48	No	None
School Food Services G.S. 115C-264	Informal and formal purchases	Local school unit purchase of supplies and food for food services (nutrition programs) at school	No	None; federal requirements will apply to food services that are federally funded
School Books G.S. 115C-522(a)	Informal and formal purchases	Local school unit purchase of published books, manuscripts, pamphlets, and periodicals	No	None

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Note: Local Governments should always consult their local policies for additional procedural requirements.



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Construction and Repair				
Change Order G.S. 143-129(e)(4)	Informal and formal construction/repair	Construction/repair work undertaken during the progress of a competitively bid project that is within the scope of the original project	No	None
Emergency G.S. 143-129(e)(2)	Informal and formal purchases and construction/repair	Present, immediate, and existing special emergency involving public health and safety of people or property	No	None; FEMA procurement requirements will apply in Presidentially declared disasters
Force Account Work G.S. 143-135	Construction/repair (within dollar limits)	Use of unit's own employees (on permanent payroll) and officers to perform construction work when either (1) total cost of the project is under \$500,000; or (2) total cost of the labor is under \$200,000	Yes	Purchases of materials used on the project still subject to competitive bidding requirements; unit must keep accurate records of entire cost of project
Guaranteed Energy Savings Contract (GESC) G.S. 143-129(e)(8)	Informal and formal construction/repair and related purchases	GESC for improvements to existing facilities to achieve energy savings sufficient to pay for the costs of the improvements over the term of the contract	Yes if financing of project subject to LGC approval	RFP process required under Article 3B of Chapter 143



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Construction Management at- Risk (CM@R) G.S. 143-129(e)(11)	Informal and formal construction and repair	Construction or repair projects performed by a construction manager at-risk	No	CM@R hired under the Mini-Brooks Act QBS process (G.S. 143-64.31); contracts for construction project subject to requirements of G.S. 143- 128.1
Solid Waste Management Facilities G.S. 143-129.2	Construction and operation of solid waste management facilities	Contract for the design, construction, operation, management and maintenance of highly complex and innovative solid waste management facilities and sludge management facilities; "ancillary facilities" (such as roads, water and sewer lines, and transfer stations) are excluded from the exemption	No	RFP process is optional; if not used, construction or repair work subject to competitive bidding



Exception	Applies To:	Description	Board Approval Required?	Other Requirements
Information Technology Goods	and Services			
State ITS G.S. 143-129(e)(7)	Informal and formal purchases of information technology goods and services	Purchases made through contracts established by the State Office of Information Technology Services ("information technology" defined under G.S. 147- 33.81(2))	No	None
IT goods and services G.S. 143-129.8	Informal and formal purchases of information technology goods and services	Contract for combination of information technology goods and services ("information technology defined under" G.S. 147-33.81(2))	No	RFP process required under G.S. 143-129.8